



Board of Trustees Regular Meeting
Thursday, May 27, 2021 5:30pm
Zoom Video Conference

PANDEMIC RESPONSE

Governor Inslee issued Proclamation [20-28.15](#) on January 19, 2021, waiving and suspending any in-person requirements in the Open Public Meetings Act (OPMA) and the Public Records Act (PRA) during the public health emergency. The proclamation is intended to reduce unnecessary person-to-person contact to slow the spread of COVID-19.

In accordance with Proclamation 20-28.15, Trustees and Staff will participate remotely by teleconference. Members of the public may participate by phoning or linking in, using the instructions available prior to the meeting at www.nols.org/board-administration/.

PUBLIC COMMENTS

Any person or group desiring to bring an item to the attention of the Library Board may do so by addressing the Board at meetings. Individuals having comments specifically related to agenda topics should raise their hand at the appropriate point on the agenda to indicate a wish to speak. Public comments on items not on the agenda, but within the jurisdiction of the North Olympic Library System Board of Trustees, are heard at the beginning of the meeting and at the end; individuals may choose to speak at either point. When time constraints require, the Chair may limit public remarks during meetings to less than three minutes. The Board will not discuss or take action on items raised during Public Comment, but may choose to add items to a future meeting agenda. Public comments may also be sent to: Library Board of Trustees, North Olympic Library System, 2210 South Peabody Street, Port Angeles, WA 98362 or LibraryBoard@nols.org.

AGENDA

1. Call to order, roll call and introductions
2. Approval of agenda
3. Approval of minutes for regular meeting of April 22, 2021
4. Communications
5. Presentation – Overview of NOLS Facilities Department by Brian Phillips
6. Public comments
7. Financial reports: April 2021
8. Approval of vouchers: April 2021
9. Unfinished business
None

- 10. New business
 - N.1. Verbal update and discussion regarding NOLS’ expansion of in-library services
 - N.2. Position Description Review Project update
 - N.3. Approval of Resolution 21-05-03: Authorizing Transfer of Funds for Sequim Capital Project

- 11. Reports
 - R.1. Monthly Statistics Reports: April 2021
 - R.2. Monthly Activity Reports: April 2021
 - R.3. Customer Comments: April 2021
 - R.4. Highlight Log: April 2021

12. Public Comments

13. Trustee comments

Library Board members may ask a question for clarification, make a brief announcement or make a brief report on his or her activities. In addition, Board members may refer an item to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any NOLS matter, or direct staff to agendize a matter of business on a future agenda.

14. Next meeting: 5:30pm, Thursday, June 24, 2021 by teleconference.

15. Agenda items for next meeting

16. Adjournment

“Nurturing imagination, connection, and understanding,
to improve lives and strengthen community.”

*NOLS Mission Statement
Adopted 11/22/16*

Upcoming Board meetings

<u>Date</u>	<u>Time</u>		<u>Location</u>
<i>Thursday, June 24, 2021</i>	<i>5:30pm</i>	<i>Regular meeting</i>	<i>Zoom Video Conference</i>
<i>Thursday, August 26, 2021</i>	<i>5:30pm</i>	<i>Regular meeting</i>	<i>Clallam Bay Branch Library</i>
<i>Thursday, September 23, 2021</i>	<i>5:30pm</i>	<i>Regular meeting</i>	<i>Port Angeles Main Library</i>
<i>Thursday, October 28, 2021</i>	<i>5:30pm</i>	<i>Regular meeting</i>	<i>Port Angeles Main Library</i>
<i>Thursday, November 18, 2021</i>	<i>5:30pm</i>	<i>Regular meeting</i>	<i>Port Angeles Main Library</i>

Note: no regular Board meetings scheduled in July or December.

North Olympic Library Foundation meetings generally occur on the same dates as NOLS Board meetings, usually at 2pm in the Administrative conference room of the Port Angeles Main Library.

Friends of the Library meetings

Clallam Bay Friends of the Library	Second Tuesday of March, June, September, and December at 1:30pm at Clallam Bay Branch Library
Friends of the Forks Library	Varies. Check with the Forks Branch for the next date.
Port Angeles Friends of the Library	Second Tuesday of month at 10am at Port Angeles Main Library
Friends of Sequim Library	Third Tuesday in July, 9:30am at the Sequim Branch Library. Annual Meeting is held in January, date/location usually announced in December.

Note: Foundation and Friends meeting schedules can vary; please check with Library to confirm before attending.